529 200N Ave., Mt. Sterling, IL, 62353 217 289-3300



Fax; 217 289-3310 www.ridgeviewwinery.com

Thank you for your inquiry,

Rental of the Banquet Room for a <u>wedding</u> and/or <u>reception</u>, or both, is included in the price and requires a 50 per cent deposit to hold the reservation, the remainder due the night of the reception. Rental, April 1st to October 31st is \$2,000.00. November through March is \$1,500.00. The rental also includes a rehearsal and rehearsal dinner the evening before, if you desire. The Banquet Room will seat 162 – 164 guests, with additional seating in the Tasting Room for 60 - 80. The rental fee includes set-up of tables and chairs, tablecloths, and clean-up.

Rental does not include exclusive use of the Tasting Room, however, extra guests may be seated there. Decorations are not permitted around the Bar.

Place settings (plates, silverware, and glasses) are \$3.00 per person. Chair covers rent for \$2.00 each.

NO alcohol may be brought onto the winery property, be sure your guests understand this. Beer kegs are based on current prices. We serve wine, 24 varieties of beer, hard liquor, and soda. Wine prices vary, but purchases of 12 bottles and over are priced with a 10 per cent case discount. Any alcohol brought into the winery will be charged a \$15.00 per bottle corkage fee.

We prefer you use one of the following caterers:

Hy-Vee, 1400 Harrison, Quincy. 217 224-9442 Hy-Vee, 3700 Broadway, Quincy, 217 228-1060 Hamilton's, 110 North East 300 E. State St, Jacksonville, 217 675-2720

We have found that all three present a highly professional service with excellent food. If you use a different caterer, they must contact us three weeks prior to

your event and provide a copy of their food handlers permit and insurance. We require a final headcount two weeks before your event.

If you use a different caterer that requires the use of the kitchen for food preparation, cooking, or warming, we have a \$25.00 per hour usage charge.

Our liquor license requires us to be closed by midnight. Therefore we must request bands or DJ's end all music by 11:00 p.m. to allow enough time for them to tear down and exit the premises by midnight.

All decorations must be removed by 11:00 the next morning prior to our opening for business as we normally have another event in the banquet room on Sunday. We require a credit card number prior to the event to cover any damages during the event.

We have hosted events for 300 people and have parking space for 150 - 200 vehicles.

If you select a date, a contract will be mailed, and that date held for two weeks. If a deposit is not received within the two weeks, that date is then available again.

Our winery is always open to the public, therefore we allow the public to enter and buy wine at the bar. In twelve years and over 150 weddings we have never had a problem. When customers discover there is a wedding and/or reception they respect your privacy.

Any further questions may be addressed to Phyllis Hanold by calling 217 289-3300 between 4:00 and 6:00 p.m. Tuesday through Sunday.

Again, thank you for considering Ridge View Winery.